



U.S.

**Ride Designs®**  
a branch of Aspen Seating, LLC  
8100 SouthPark Way, C400  
Littleton, Colorado 80120 USA  
toll-free 866.781.1633  
phone 303.781.1633  
fax 720.328.1852  
www.ridedesigns.com

## Ride Designs Supplier Criteria & Instructions

# Wheelchair Seating, Custom Products/Systems

### What you need to know

Thank you for your interest in Ride Designs' products. Our custom products/systems require more training and education than our standard products/systems. The following requirements have been established to become a Ride Designs Custom Products/Systems Supplier.

#### Each Supplier who wishes to be a provider of Ride Designs Custom Products/Systems must:

- Have a Credit Application completed, submitted and approved.
- Add Aspen Seating/Ride Designs as a certificate holder on your liability policy to provide annual insurance verification.
- Purchase shape capture and scanning tools.
- Attend a Ride Custom Certification Course in Denver, Colorado.
- Each person employed by a supplier who desires to provide Ride Designs Custom Products/Systems must...
  - be a member in good standing of NRRTS (National Registry of Rehabilitation Technology Suppliers)
  - and/or be a CRTS (Certified Rehabilitation Technology Supplier)
  - and/or hold ATP (Assistive Technology Professional) credentials
  - or have an otherwise qualified Rehab Specialist available

### Instructions

Please print this package and follow these simple instructions.

#### 1. Supplier Application (Pages 2-3)

- a. This document provides us the information necessary to process your application, complete a credit check, and formally open your location.

#### 2. Certificate of Insurance

- a. Contact your insurance agent and request Aspen Seating be added as a certificate holder on your liability policy.
- b. Address on certificate should read: Aspen Seating, 8100 SouthPark Way, C400, Littleton, Colorado, 80120, USA.
- c. The completed document can be sent via email to AR @ ridedesigns.com mail or faxed, attn: Finance Dept to 720.328.1852.

#### 3. Resale Sales Certificate if sales tax exempt

- a. Indicate your sales tax exempt status where indicated, and if exempt, include a copy of your company's resale sales certificate with this application.

#### 4. Starter Kit Order Form (Page 4)

- a. You are required to have all tools necessary for shape capture and scanning. We encourage you to send a PO for the complete starter kit with your registration for the Ride Custom Certification Course.

#### 5. Certification Course

- a. To become certified you must attend a Ride Custom Certification Course in Denver, Colorado.
- b. Current course dates can be found at <http://www.ridedesigns.com/ride-certification-course>.
- c. We strongly encourage you to bring your key referral sources.

Call us at our toll free number, 866.781.1633, if you require any assistance in completing the application and associated forms. Upon receipt of your completed application and associated forms, Ride Designs will initiate the approval process. Please be advised the approval process can take up to 10 business days.



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Ride Designs® Supplier Application: Custom Products/Systems

Thank you for your interest in Ride Designs' products. Please fill out this application and send by email to AR@Ridedesigns.com, or fax to the attention of Finance Department - 720.328.1852.

Business Data

Business Name
DBA
Type of Business
Years in Business
Incorporation Date
Delivery Address
City
State
Zip
Incorporation State
Business Address
City
State
Zip
Billing Address
City
State
Zip
Phone
Mobile
Fax

Business Website
Dunn & Bradstreet #
Federal Tax #
Sales Tax Exempt?
Resale #
Publicly Traded Company?
How did you learn about our company?
May we have your permission to link our website to yours...
Accounts Payable Contact Information (REQUIRED)
Name
E-mail
The following individuals are certified officers or authorized signers...
Name/President
Name/Title

Company Profile

(Include credentials with names, e.g., ATS, ATP, CRTS)
Name
Name
Name
Name
Name
Name
NRRTS Member?
Yes
No

On-Staff Rehab Specialist completing evaluations and delivering Ride Designs products:
Name/Title
Phone
Mobile
E-mail
Yes, I would like to receive Ride Designs' monthly e-newsletter...

(continued on next page)

# Ride Designs Supplier Application: Custom Products/Systems

Supplier Name \_\_\_\_\_

## ▶ Bank Reference

Bank \_\_\_\_\_ Contact \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_  
 Checking Account # \_\_\_\_\_

## ▶ Trade References (excluding Invacare & Sunrise Medical)

1) Name \_\_\_\_\_ Contact \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_

2) Name \_\_\_\_\_ Contact \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_

3) Name \_\_\_\_\_ Contact \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_

We require a personal credit application from an officer of the company if the business is less than three years old.  
 All sole proprietors are required to submit a personal application.

I, \_\_\_\_\_, am a certified officer for \_\_\_\_\_

to act on behalf of said company or corporation. The information on this application is submitted for the purpose of securing a supplier agreement from Aspen Seating/Ride Designs. I hereby certify that the information is true, correct, and complete to the best of my knowledge and I understand and agree that any falsification of this data is grounds for Aspen Seating/Ride Designs refusing to enter into a customer agreement. I acknowledge that the supplier agreement will not become effective until this supplier application is approved. The above named vendor(s) may release company credit history. I/We authorize Aspen Seating/Ride Designs to make whatever credit and/or investigative inquiries it deems necessary in connection with our application or in the course of review or collection of any charges due. I/We further authorize Aspen Seating/Ride Designs to report the way I/we pay on this account to credit bureaus and other interested parties.

Corporate Officer Signature

Date

For internal use only

Dept/Doc/Process	Initials	Date
Sales/Marketing		
Credit Reference Check		
Require Email Address		
Certificate of Insurance		
Tax Exempt Certificate		
New Dealer Contract		
Send Affirmative Action Plan		
Date Customer Set Up		



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# RideWorks® Shape Capture Starter Kit Order Form for Ride® Custom Products/Systems

For NEW Ride Custom Cushion and Custom Back Providers

Supplier Name & Address	Ship To	Details
_____	_____	Account # _____
_____	_____	P.O. # _____
_____	_____	Purchaser _____
Phone _____	Phone _____	_____
Fax _____	Fax _____	Date _____

NOTE: The RideWorks® app is only compatible with Apple® products.

Item	Part Number	Quantity	Mfr. Sugg. Retail Price*
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**Starter Kit**

For new suppliers, the Custom Starter Kit includes everything needed to begin digitally capturing shapes for Ride® Custom 2 Cushion, Ride Custom AccuSoft® Cushion, and Ride Custom Back. (Existing Ride Custom certified providers can upgrade tools using the RideWorks Shape Capture Upgrade Kit Order Form.)

**Complete Starter Kit including iPad Pro®**

Kit includes: one Apple iPad Pro, cover, three cushion shape capture bases, back and cushion shape capture bags with beads and hose, vacuum pump, t-valve, 5 each replacement outer cushion and back shape capture bags and reusable cable ties.

SCSK1 \_\_\_\_\_ \$2155.00

Already have an iPad Pro 2020 model or later?

**Starter Kit – iPad not included**

Kit includes: Three cushion shape capture bases, back and cushion shape capture bags with beads and hose, vacuum pump, t-valve, 5 each replacement outer cushion and back shape capture bags and reusable cable ties.

SCSK2-NI \_\_\_\_\_ \$919.00

**Prices effective December 1, 2021.**

\*All prices are in U.S. dollars.  
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 Patents: www.ridedesigns.com/patents